

# ***South Dakota Association of County Highway Superintendents Meeting Minutes – 2013 Executive Board Meeting***

March 12, 2013

## ***I. Call to order***

Lenny Uhrich called to order the meeting of the SDACHS at 5:10 pm on March 12, 2013 at the Deadwood Mountain Grand, Deadwood, SD.

## ***II. Roll call***

Lenny Uhrich conducted a roll call.

- Lenny Uhrich (Edmunds County) - P
- Merl Hanson (Beadle County) - P
- Clint Degen (Hanson County) - P
- Ron Krempges (Miner County) - P
- Patti Pudwill (Campbell County) - P
- Shannon Rassmussen (Brule County) - P
- Rod Polley (Clay County) - P
- Ken McGirr (Meade County) - P
- Glenn Spitzer (McPherson County) - P
- Benny Schell (Corson County) - P
- DJ Buthe (Minnehaha County) - P
- Ray Roggow (Union County) – P

## ***III. Approval of minutes from last meeting***

A motion was made by Hanson and seconded by Pudwill to approve the minutes of the 2nd Executive Board Meeting (Short Course Planning Meeting) from 12/12/2012. Motion carried.

## ***IV. Treasurer Report***

- a. Buthe presented the enclosed “Treasurer’s Report #2” for the period of 9/15/12 to 3/11/13.
- b. A motion was made by McGirr and seconded by Schell to accept the report. Motion carried.

## ***V. Committee Reports***

- a. Randy Seiler (Fall River County) and Hiene Junge (Pennington County) presented together for the Summer Meeting Committee and Highway Superintendent Certification Committee, respectively.
  - i. A motion was made by McGirr and seconded by Polley to support open book testing to be taken from the home or office for the Highway Superintendent Certification.
  - ii. The Summer Meeting will be June 12-13, 2013 in Pierre, SD. The Executive Board Meeting and Highway Superintendent Certification Informational Meeting will occur at the office of the South Dakota Association of County Officials (tentative). The informational meeting will be from 10 am to 3 pm on the 12<sup>th</sup>. The board meeting will be during the 1-hr lunch break on the 12<sup>th</sup>. The fishing tournament and golf tournament will occur at The Outpost Lodge on the 13<sup>th</sup>.
  - iii. First time attendees of the Summer Meeting will continue to receive free registration.
  - iv. A motion was made by Schell and seconded by Hanson to increase the budget for door prizes from \$800 to \$1,600 and to continue to prorate that amount to fishing/golfing according to the number of participants in each event. Motion carried.
- b. Krempges gave a brief Resolution/Legislative Committee update about the discussion with the SD Department of Legislative Audit regarding bid award practices from other agency’s bids and the use of alternates and options (i.e. vehicle purchasing). The committee will be having further discussion with the Department of Legislative Audit. However, no immediate statutory changes are anticipated.

## ***VI. New Business***

- a. Seiler initiated a discussion about the concern from some members that there have been instances of excessive alcohol consumption at some board meetings. After much discussion of proposed policies

limiting alcohol during meetings, it was decided that the instances people are most familiar with were cases in which excessive alcohol was consumed by certain individuals prior to the meeting and those individuals have since retired. Therefore, no policy would be adopted at this time and it would be up to the President and other board members to ensure professionalism of the entire board.

- b. Seiler and Roggow opened the discussion of monetary retirement gifts and whether or not “non-retirees” who have resigned from their position as a highway superintendent should qualify for a monetary gift if they have made significant contributions to the association. It was agreed that the policy as outlined in the current “Policy Statement Regarding Eligible Expenses” (9/21/2011) should be interpreted as retirees and resignations should not be eligible for monetary gifts. Furthermore, it was noted that the board could take specific action to authorize the purchase of a plaque or other gifts to honor significant contributions of a resigning highway superintendent. A motion was made by Krempges and seconded by Rasmussen to authorize a \$250 gift to Bill Lemke (Lyman County) for his retirement.
- c. Roggow suggested starting a website for the association to promote better communication to members and other interested parties. Hiene suggested emailing approved minutes as opposed to a website. Buthe suggested using SDACO website to provide more information without having to maintain our own website. The board generally agreed to begin using the SDACO more effectively and also begin putting a link to the site in correspondence.
- d. Roggow initiated a discussion regarding the “Pinch of Coonshit” award being hard to find recipients for and offered the potential for starting a more positive “Outstanding Achievement Award” similar to NACE. The “Outstanding Achievement Award” would require nominations and recipients would then be selected by a committee. There was concern that it would be a popularity contest or that we don’t know much about what others are doing day to day or that budgets are out of our control and they have a large effect on our ability to do what we know is right. No motions were made.
- e. Roggow discussed the history of our large balances coming from the successful hosting of the 1998 national NACE conference. There is a desire to not maintain a liquid asset balance above a reasonable amount and either income should go down or expenses should go up to match income. Buthe suggested that membership fees and meeting registration fees for both members and vendors are relatively inexpensive and therefore expenses should increase to balance budget. Potential ways to increase expenses would be to increase scholarships, pay for more high-end entertainment at meetings (i.e. band, etc), pay for keynote speaker at meetings, invest money in the South Dakota Community Foundation. A motion was made by Hanson and seconded by Schell to invest \$20,000 from the checking account into the South Dakota Community Foundation. Motion failed. Roggow will contact Stephanie at the foundation to present information about the foundation to the board and potentially the fall conference attendees. A motion was made by Spitzer and seconded by Pudwill to increase the college scholarships from three scholarships of \$1,000 to three scholarships of \$1,500 effective with the current applicants. Motion carried. It was also suggested that the Scholarship consider allowing applicants to attend out of state schools as the scholarship is intended to support county highway department employees and their families, not state schools. Buthe will begin submitting a proposed budget for the upcoming fiscal year at the fall meeting for approval by the executive board.
- f. Buthe notified the executive board via email earlier in the year and presented information to the board indicating that the association has lost its 501(c)3 tax exemption status with the IRS. A motion was made by Rasmussen and seconded by Pudwill to allow Buthe to sign the reinstatement application and pay the \$800 application fee to the IRS. Motion carried.

**VII. Next meeting**

Unless another meeting is called; 12 pm, Wednesday, June 12, 2013, SDACO Office, Pierre, SD

**VIII. Adjournment**

A motion was made by Schell and seconded by Pudwill to adjourn. Motion carried.